

Instructor Certification Application



Early
College
Experience



Early College Experience

Certification Application

Becoming a certified instructor for UConn Early College Experience (ECE) is a significant professional achievement. Every ECE course is equivalent to the same course at the University of Connecticut and ECE certified instructors are considered UConn adjunct faculty members. To assure that ECE courses are being taught by qualified instructors, a certification process exists.

High school instructors who wish to apply for certification will need to submit the following:

- A completed application (found on the next page)
- Detailed cover letter indicating what courses you are applying to teach
- Résumé
- Official undergraduate and graduate transcripts (copies are not accepted)
- Two letters of recommendation (preferably from your principal and department head)
- Course Syllabus

Certification Timeline:

- Application is sent to UConn ECE
- An email to the applicant is sent confirming receipt of application
- ECE office sends completed application to the appropriate discipline's department
- An interview may be required before a final certification decision is made (not mandatory for all disciplines)
- Discipline's department makes a certification decision
- Decision is mailed to applicant
- Newly certified instructors will be required to attend an orientation at UConn, Storrs Campus.

Important Items to Remember:

- You cannot offer the course you are interested in until you have been certified.
- UConn Early College Experience is not the same program as Advanced Placement. Please make sure your curriculum is in line with UConn's courses if you plan to offer both options to your students.
- Workshop attendance and professional development are mandatory to remain certified.
- ECE instructors must adhere to all changes in curriculum that appear on the UConn campus.

Please contact the ECE administrative office for any certification related questions at 860-486-1045 or visit our website at www.ece.uconn.edu.

Clearly Print or Type.

Date _____

Personal Information

Dr. Mr. Mrs. Ms.

First Name _____

Last Name _____

* Date of Birth _____

* Social Security # _____

Gender Male Female

Home Address _____

City _____

State _____ Zip _____

Summer Address _____ Same as above

Home Phone _____ May we contact you here? Yes No

Email Address _____

Applying to teach UConn course(s) _____

(please visit www.ece.uconn.edu for a complete course listing)

Institution Information

High School _____

High School Address _____

City _____

State _____ Zip _____

High School Phone _____

I understand that obtaining certification requires me to adhere to all standards set by the University of Connecticut and by NACEP (National Alliance of Concurrent Enrollment Partnerships). I also understand that professional development and workshop attendance are necessary to remain certified to teach UConn Early College Experience courses. My principal has agreed to allow release time to attend UConn workshops on campus.

Instructor Signature _____

Principal Signature _____

* Under no circumstances will your social security number and date of birth be given to an outside affiliate.

Please submit your completed application to:

University of Connecticut
UConn Early College Experience
368 Fairfield Way U-2171
Storrs, CT 06269-2171



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368 Fairfield Road Unit 2171
Storrs, Connecticut 06269-2171
Phone: 860-486-1045 Fax: 860-486-0042
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